



Solid Foundations Primary School

School Security Camera Policy (2023/11)

1. The school has cameras without auditory recording capabilities:
 - 1.1. In all classrooms.
 - 1.2. On school playgrounds.
 - 1.3. Directed at school bag stations.
 - 1.4. Directed at lost property.
2. The school has a camera with auditory recording capabilities:
 - 2.1. In the bursar's office (previously the principal's office).
3. The purposes for the cameras are as follows:
 - 3.1. Theft prevention.
 - 3.2. Playground injury investigation.
 - 3.3. School gate safety and security.
 - 3.4. Evidence in an investigation into a child or teacher's misconduct.
4. The cameras may not be used as an invasion of the teacher's privacy. The principal may not use the cameras to:
 - 4.1. Observe a teacher while teaching without their knowledge or without due cause.
 - 4.2. Provide the parents or any other party with live feeds via internet access.
5. The footage from the cameras is recorded for a month, after which it is automatically deleted from the server. The footage can be displayed on a screen in the principal's office (64 camera split screen). Classroom footage will never be displayed in the reception area, even when investigating an incident. Classroom footage will only ever be viewed in a private office.
6. In the event of a parent bringing an accusation against a teacher, the camera footage may be used to defend a teacher and his/her behaviour. In this case, the teacher will be invited to view the camera footage privately with the principal before any footage is shown to parents. The teacher will always be given the benefit of the doubt and an opportunity to explain the context of his/her behaviour in full, before presenting any footage to the parents. The principal will always act in the best interests of the teacher in this regard.