



## **Solid Foundations Primary School**

### **Extramural Policy (2021/1)**

Solid Foundations offers a variety of extramural activities. These activities are managed by private coaches or teachers, and are not included in the general school curriculum or in school fees account payments. As such, the school cannot be held accountable for:

- The syllabus offered by the extramural
  - The attendance of teachers or coaches
  - The payments or non-payments of extramural accounts
1. No extramural activities may commence on the school grounds without the consent of the school principal
  2. All recognised and authorised extramurals will be listed on the school website, with the days, times, pricing and contact person's details, which are updated by the school annually, in January.
  3. Extramural coaches and teachers must negotiate their own day, time-slot and venue for conducting their extramural with the school principal, keeping in mind that the school hall or classrooms may not always be available at their selected time, and multiple extramurals may be commencing at the same time.
  4. Extramurals begin in the first week of February and conclude in the last week of November. Coaches or teachers have the right to change their starting or end dates if they notify the parents timeously of these changes.
  5. All fees charged by extramurals are paid directly into the coaches'/teachers' accounts. The school does not accept payments for any extramurals. EFT payments are considered safer payment options than cash.

6. The school discipline policy comes into effect during extramural activities, and the coaches/teachers may discipline pupils for misbehaviour in accordance with the criteria stipulated in this school policy
7. Should extramural coaches/teachers be absent for their extramural, they are responsible for making a “catch up” lesson for the missed time (at a convenient time for all parties concerned) or for reimbursing the parents for the missed lesson
8. Should a child be absent for their extramural, unless the teacher/coach is able to make a private “catch-up” lesson as a personal favour, the money for the lesson is forfeited
9. All sports extramurals have a specified school-approved sports kit. Coaches/ teachers may decline a child’s participation in the extramural if the child does not have the correct kit.
10. Pupils may be declined to participate in extramurals or matches if their account is not up to date with the teacher or coach concerned
11. Pupils may be declined to participate in matches if they have not attended a sufficient number of practices
12. Pupils may not miss any formal schooling time for extramural purposes unless permission has been granted by the principal to do so, and parents are made aware of this loss of school time
13. Netball, cricket and soccer participants may be bussed to Mooifontein Laerskool during the time of their extramural to make use of Mooifontein Laerskool sports facilities. Athletes may also be bussed to various alternative schools for matches. The bus will be driven by a licensed PDP holder. Indemnity for these excursions has been covered in the general school tuition contract, signed annually by parents.
14. The awarding of attendance prizes or certificates for extramurals is done during the time of the extramural and not during school assemblies. Only exceptional awards will be presented during school assemblies.
15. End of year sports awards for netball, soccer and cricket will be recognised at the school Honours Evening and Special Awards Assemblies (see Honours Evening and Special Assemblies Policy).
16. Extramural coaches and teachers will be held accountable for any loss or damage to school property while conducting their services on the school premises.

17. Extramural teachers and coaches will familiarise themselves annually with the school Health and Safety Policy to ensure that they are competent in handling any accidents or emergencies that may occur during their extramural time.
18. The school reserves the right to charge extramural coaches and teachers a minimal fee for hall or classroom rental, or for the use of school equipment or vehicles. This will be determined as a private agreement between the school and the extramural teacher or coach concerned. Sports are exempt from this fee.